JOB DESCRIPTION

UTILITY MAINTENANCE WORKER III/SANITATION

Department:	Public Works	**Classification/Grade:**	17A
Division:	Sanitation	**FLSA Status:**	Non-Exempt
Reports to:	WWTP Superintendent	**Safety Sensitive:**	Yes
		Bargaining Unit:	Teamsters Local 14
		Date Approved:	2002

Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual. In addition, descriptions/specifications are intended to outline the minimum qualifications necessary for entry into the position/class and do not necessarily convey the qualifications of incumbents within the position/class.

DEFINITION

Under general supervision performs a variety of semi-skilled and skilled tasks in the maintenance and repair of City sewage collection facilities; including making repairs, operating heavy equipment, responding to emergency calls, and conducting inspections. Performs related work as required.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:

(Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of reasonable accommodation.)

1. Serve as a representative of the City of Mesquite, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
2. Perform periodic checks and test on safety equipment used on sewer inspection and repair.
3. Use concrete cutting and breaking equipment; operate a jackhammer; pour and assist in finishing concrete and masonry work; construct concrete forms and perform rough carpentry work.
4. Assist in the maintenance of traffic control.
5. Operate a variety of departmental heavy equipment including backhoe, motor grader, loader and dump truck.
6. Install or repair main water, sewer and storm water lines. Lay and align pipe, accomplished hookups; test installation in accordance with established procedures; and backfill excavation.
7. Perform maintenance and minor repairs on assigned equipment.
8. Perform basic carpentry and cement work, welding, and painting as necessary to accomplish primary activities.
9. Assist in the repair of wastewater lift stations including the rebuilding of pumps and motors.
10. Installation of mechanical equipment; and inspection of sewer manholes to ensure proper flow of wastewater.
11. Clean wet wells and clean out impellers of rags and other materials.
12. Clean wastewater mains of debris using a jet rodder or mechanical rodding equipment.
13. Install, inspect, repair, test and maintain wastewater mains using hand and power tools as required.
14. Inspect wastewater laterals.
15. Assist in maintenance of collection system.
16. Be dependable and meet acceptable attendance requirements at all times.
17. Utilize proper safety precautions and follow all applicable safety rules and regulations.
18. May include providing functional and technical supervision to lower level maintenance personnel.

OTHER JOB FUNCTIONS:

A. Perform other related duties and responsibilities as required.

QUALIFICATIONS:

The degree of knowledge and ability as outlined under this section is that which is necessary to satisfactory perform the essential functions of this position.

Knowledge of:

- Methods and techniques of construction, maintenance and repair related to the assigned area of responsibility.
- The operational characteristics of heavy mechanical equipment used in the maintenance of sewers and storm drains.
- Methods, tools, and materials used in storm drains, water and sewer facilities construction, maintenance and repair.
- Hazards associated with the assigned work and proper safety precautions.
- Trade or skill over and above being a maintenance hand. Welding helpful.

Ability to:

- Perform skilled maintenance, construction and repair work in the area of work assigned.
- Act as lead worker for a small crew of maintenance personnel; assist in the training and supervision of others in the safe operation of equipment; oversee and monitor the work of others.
- Use and operate hand tools, heavy equipment and power tools used in sanitation maintenance operations in a safe and efficient manner.
- Work independently or as part of a crew.
- Ability to adapt to varying work assignments.
- Maintain written records and reports.
- Operate and maintain machinery and equipment related to the maintenance, repair and alterations of public works operations.
- Understand and carry out both oral and written directions in an independent manner.
- Maintain and repair light power equipment.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform heavy manual work under confined and uncomfortable conditions.
- Meet the physical requirements necessary to safely and effectively perform the assigned duties.

Special Requirements:

Residency Requirement: Must be able to respond within 40 minutes from residence.

Experience, Education & Training:

Any equivalent combination of training, education and experience which provides the individual with the required knowledge, skills, and abilities to perform the job. A typical way to obtain the required knowledge and abilities would be:

Education: High school diploma or G.E.D.

Experience: Three years experience in sanitation maintenance.

Training: Classes as required to perform job.

License or Certificate: Must possess, at the time of employment and continuously throughout employment, a valid Nevada Class "B" driver's license, with N endorsement. (Employee will be subject to random and other alcohol and drug testing.)

WORKING CONDITIONS:
Work is performed under the following conditions:
Work is primarily performed outside in varying and extreme weather conditions for extended periods of time where employees are exposed to excessive loud noise, vibration, dust and traffic.

Physical Requirements:
Physical effort is required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions; constant walking, kneeling, stooping, walking, bending, twisting, reaching, and standing for long periods of time. Moderate amount of mental effort required. Regular lifting/carrying/pushing or pulling of objects and equipment ranging in weight from 25 to 100 lbs is required. Must be able to work weekends, holidays and evenings and will be subject to 24 hour call back for emergency conditions.

Job Hazard/Risk Factors:
Employees risk physical hazard from mechanical and electrical equipment, exposure to bio-hazards such as live sewer systems, sewer lift stations, storm drain systems, human debris, drug paraphernalia, heavy equipment, working in and around trenches, hazardous gases, fumes, paint, chemicals and pesticides.

Position is considered safety sensitive and is subject to drug testing.

The City of Mesquite is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Mesquite encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

Revised & approved: September 2002
September 2005
June 2013 (Safety Sensitive)